

VACANCY ANNOUNCEMENT

Education Project Officers

2 positions | Hobyo and Cabuudwaaq districts

Organisation	New Ways Organization
Project	Education Cannot Wait (ECW) - First Emergency Response (FER)
Position	Education Project Officer
Duty stations	Hobyo and Cabuudwaaq districts
Positions	Two (2) - one position in each district
Application deadline	08 October 2026, 5:00 PM

About the Position

New Ways Organization invites applications from qualified and motivated candidates for two Education Project Officer positions supporting the Education Cannot Wait (ECW) First Emergency Response project in Hobyo and Cabuudwaaq districts. The project aims to improve access to safe, inclusive and quality education for crisis-affected children and young people. The officers will work closely with schools, communities, local authorities, project partners and other education stakeholders to deliver project activities effectively and accountably.

Role Purpose

The Education Project Officer will coordinate day-to-day implementation, monitoring and reporting of education activities at district level. The postholder will help ensure that activities are delivered on time, meet agreed quality standards, respond to community needs and comply with New Ways Organization and donor requirements.

Key Responsibilities

- Plan, coordinate and oversee implementation of ECW FER education activities in the assigned district.
- Develop and maintain activity plans, schedules, field-monitoring tools and accurate project records.
- Support school enrolment, retention, attendance, teaching and learning, and other agreed project interventions.
- Provide regular technical support and follow-up to teachers, school management committees, community education committees and project-supported learning facilities.
- Coordinate with district education authorities, community leaders, schools, partners and education coordination structures.
- Monitor progress against project indicators, identify implementation gaps and recommend timely corrective action.
- Collect, verify and submit accurate sex-, age- and disability-disaggregated data in line with approved tools and reporting schedules.
- Prepare high-quality weekly, monthly and activity reports, including success stories, challenges, lessons learned and follow-up actions.
- Support distributions, trainings, community mobilization, assessments and other field activities while maintaining complete documentation.
- Promote child safeguarding, protection, inclusion, gender equality, accountability to affected populations and safe referral practices throughout implementation.

- Ensure responsible use of project resources and compliance with New Ways Organization policies, donor requirements and applicable procedures.
- Perform other relevant duties assigned by the supervisor.

Qualifications and Experience

- Bachelor's degree in Education, Social Sciences, Development Studies or a related field.
- At least three years of relevant experience implementing education or humanitarian-development projects; experience in education in emergencies is an advantage.
- Demonstrated experience in field coordination, community engagement, monitoring, data collection and narrative reporting.
- Knowledge of Somalia's education context and the operational environment in the relevant duty station.
- Strong communication, facilitation, problem-solving, teamwork and organizational skills.
- Ability to work independently, manage competing priorities and travel regularly within the assigned district.
- Proficiency in Somali and working knowledge of English.
- Competence in Microsoft Word, Excel, email and digital data-collection tools.

Core Competencies

- Commitment to quality, integrity, accountability and respect.
- Strong interpersonal and stakeholder-management skills.
- Attention to detail and results-oriented delivery.
- Commitment to child safeguarding, gender equality, disability inclusion and do-no-harm principles.

Safeguarding and Equal Opportunity

New Ways Organization is committed to safeguarding children and adults at risk and maintains zero tolerance for exploitation, abuse, harassment and discrimination. All appointments are subject to satisfactory references and relevant background checks. New Ways Organization does not charge any fee at any stage of the recruitment process.

New Ways Organization is an equal-opportunity employer. Qualified applicants from the target districts, including women and persons with disabilities, are encouraged to apply. Qualified female candidates will be given priority. Selection will be based on merit and the requirements of the position.

How to Apply

Submit: a cover letter and an updated CV, including contact details for three professional referees.

Email: hrteams23@gmail.com

Email subject: Education Project Officer - Hobyo OR Education Project Officer - Cabuudwaaq

Deadline: 08 October 2026 at 5:00 PM

Only shortlisted candidates will be contacted.